

**MINUTES**  
**Texas Cancer Council**  
**Austin**  
**May 5, 2000**

**MEMBERS PRESENT:**

James D. Dannenbaum, Chairman  
Donald Spencer, M.D., Vice Chairman  
Karen Bonner  
Audreyjane Castro  
Claire Chaney, Ph.D.  
Rubye Henderson  
William Levin, M.D.  
Courtney Townsend, M.D.

**CALL TO ORDER**

The meeting was called to order at 9:20 a.m. by TCC Chairman James Dannenbaum in the May Owen Conference Room Texas Medical Association, Austin. A quorum was present.

**ADOPTION OF MINUTES**

Minutes of the February 1, 2000 Strategic Planning meeting and the February 2, 2000 Council meeting were reviewed and adopted without revision (motion by Dr. Levin, seconded by Ms. Castro).

**EXECUTIVE DIRECTOR'S REPORT**

Texas Cancer Council Executive Director Mickey Jacobs briefed the Council on the following:

Follow up on items discussed at the Strategic Planning meeting was currently underway. The Request for Applications for Quality of Life initiatives had been published and 13 letters of intent had been received.

The Comprehensive Cancer Coalition, funded by U.S. Centers for Disease Control and Prevention through the Texas Department of Health, continues to meet and plans to address some gaps that need to be filled in the area of cancer data. Funds are intended to be used to evaluate the cost of cancer's burden in Texas and possibly the cost of prevention versus the cost of treatment.

Materials from the Troy Aikman Anti-Spit Tobacco public service campaign have become part of the U.S. Centers for Disease Control library. Additionally, letters were

sent to legislators about the campaign, resulting in eight legislative requests for a total of 1,000 posters. Ms. Jacobs noted that Senator Jeff Wentworth called to personally state his appreciation for the campaign.

Ms. Jacobs informed the Council that several former Council-funded initiatives continue to receive national attention. Council members were shown copies of the Jan. 3, 2000 edition of State Health Notes, which mentioned the El Paso Consortium and Gateway Medical Center in Laredo.

Ms. Jacobs reported that the End-of-Life Partnership that was formed through a planning grant from the Robert Wood Johnson Foundation is forming a 501(c)3 organization and continues to build a statewide coalition.

Ms. Jacobs reported that a group of patient-support organizations have joined together to try to get a cancer license plate for Texas. The license plate, which would be created by the Texas Department of Transportation, would have an extra fee attached to it with the funds going to support families and individuals dealing with cancer. Representative Elliott Naishtat has been asked to sponsor a bill creating the special plate. TCC serves as a technical resource to the group.

Ms. Jacobs reported that the Council had appeared before the House of Representatives' Appropriations Health and Human Services Subcommittee to report on its budget and performance measures.

Ms. Jacobs also introduced Michelle Huddleston, the Council's new financial officer.

## **FY 2000 BUDGET AND PERFORMANCE**

### **FY 2000 Expenditure Report**

Ms. Jacobs reported that expenditures for FY 2000 were consistent with projections as of March 31, 2000.

### **FY 2000 Performance Report**

Project Manager Don Ray reported that all performance measures were consistent with projections with the exception of "Number of People Served." He told the Council that the current numbers for that measure were in line with what the Council's initiatives had themselves projected but that the Council would not meet projections set in the appropriations bill. Dr. Townsend asked Mr. Ray to explain the reason for this. Mr. Ray stated that since we no longer fund tobacco initiatives that traditionally had produced large numbers of people served, we knew two years ago the number would drop substantially from years past. Ms. Jacobs noted that the Council informed the LBB and the Legislature of this change during the last session, and had recommended a lower projection. She further stated the Council should expect the "Number of People Served" measure to remain at its current rate in future years.

## **APPROVAL OF STRATEGIC PLAN**

The Council reviewed the draft copy of the Texas Cancer Council *FY 2001 – 2005 Strategic Plan* and passed a motion authorizing the staff to make necessary minor revisions and submit the *Plan* to the legislative and executive offices (motion by Dr. Spencer, seconded by Dr. Levin).

## **PROGRAMMATIC ISSUES**

### **Report from the Contract Management Committee**

Dr. Spencer told the Council that 13 letters of intent were received in response to the Council's Quality of Life Requests for Applications. Five potential candidates were asked to complete an application that will be reviewed by the Contract Management committee prior to the next board meeting. At that time, the Contract Management committee will have recommendations for funding for the full Council.

Dr. Spencer also informed the Council that the Contract Management committee will meet in the very near future to discuss budget issues regarding the Texas Cancer Data Center.

Dr. Spencer told the Council that the supply of "Guidelines for the Treatment of Cancer Pain" pocket book was exhausted and that it needed to be revised prior to reprinting. He said that Ms. Jacobs would facilitate that process and contact Dr. C. Stratton Hill.

### **Cancer Nutrition Network Contract Amendment**

Dr. Spencer presented and the Council voted to approve a motion authorizing the Council staff to execute a contract amendment with the University of Texas Medical Branch at Galveston for \$12,932 (motion by Dr. Spencer, seconded by Ms. Bonner, Drs. Townsend and Levin abstained).

## **EXCUSED ABSENCES**

A motion was passed excusing the absences of Karen Heusinkveld, R.N., Dr.P.H., Taylor Wharton, M.D., Joseph Bailes, M.D., Patricia Castiglia, R.N., Ph.D., and C. Stratton Hill, Jr., M.D. (motion by Dr. Townsend, seconded by Ms. Bonner).

## **REPORT FROM THE PLANNING COMMITTEE**

Ms. Jacobs reported that the Council had received a concept paper from Dennis Smith, Ph.D., and Brian Caldwell, Ph.D., on developing tobacco cessation programs for 18 to 22-year-olds. Dr. Townsend requested the staff to tell the applicants that their applications should address minority populations. The Council passed a motion authorizing the staff to instruct the applicants to formally apply for Council funding, setting a funding cap of \$83,000 for the tobacco initiative (motion by Dr. Levin, seconded by Ms. Castro).

A second concept paper addressed the goal of increasing physicians' knowledge of palliative care by taking doctors on bus rounds to visit with patients receiving palliative care in their homes or in hospice care. The Council passed a motion authorizing the staff to instruct the applicants to formally apply for Council funding, setting a funding cap of \$22,000 for the palliative care initiative (motion by Ms. Castro, seconded by Dr. Townsend).

**PRESENTATION/OVERVIEW OF COLORECTAL CANCER**

Bernard Levin, M.D., of the University of Texas M.D. Anderson Cancer Center and current project director of the Council's "Action Plan on Colorectal Cancer for the State of Texas," made a presentation on the state of colorectal cancer in Texas and the actions of the Action Plan Steering Committee. Mr. Dannenbaum asked if there was a shortage of professionals trained to do the flexible sigmoidoscopy procedure and Dr. Levin said it might be useful to conduct a survey to see where needs exist in professional education. Dr. Townsend noted that POEP and NOEP are important groups in training health care professionals and should be involved in any colorectal cancer professional education initiatives.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:34 a.m. (motion by Dr. Spencer, seconded by Ms. Henderson).

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Signature

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Date